

PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 21st January, 2009 in the Parish Hall
7.15 pm viewing Planning Application, 7.30 pm Main Business

Present:

Cllr. G. Evans	Cllr. K. Duggan
Cllr. K. Myers	Cllr. R. Pierce
Cllr. Mrs. P. Lloyd	Cllr. Mrs. J. Mifflin
Cllr. P. Thomas	Cllr. R. Phillips – later
Cllr. B. Morgan	Cllr. J. Purslow
Cllr. A. Stokes	

C1 Apologies and Reasons for Absence -, Cllr. D. Owens - Farming commitments
Cllr. Mrs. S. Smith - Family matter

C2 Announcement of any interests from councillors - None Declared

ACTION

C3 Minutes of last Meeting & Matters Arising – 17th December, 2008
2 Matters Arising:

- 1) B118 A councillor requested to know whether the 3 small gifts of appreciation had been made as previously discussed. Clerk confirmed they had been.
- 2) B118 Disappointment was voiced by one councillor that the proposal had been made by the Parish Council at its last meeting to support the Christmas lights switch-on event by only purchasing the Christmas Trees, and that the Parish Council would not be responsible for organising the annual social event for the switching on of the lights. The Minutes were then approved and signed.

C4 Financial Report (Clerk)

Reconciliation of bank accounts has taken place.

AGREED PRECEPT REQUIREMENT REQUEST FOR 2009/10: £18,000 has been submitted.

A report will be made in the next parish magazine about holding down costs of next year's precept. **KM**

Balances held at end December 2008:

Current Account:	£13,032.88
Tracker Account:	£5,918.70
Post Office Savings Account:	£10,949.04

Payments made since last meeting:

Zurich Insurance – additional assets cover	£32.76	
Toilet Cleaner + Bins December	£217.37	
Clerk's 3 rd Quarter Salary	£1,047.00	
+ backdated increase 2.45% for 1 st 2 quarters	£50.06	(Since 1.4.08)
Clerk's 3 rd Quarter Expenses	£179.55	
Clerk's annual payment – use of room as office	£100.00	

Requests for Payment:

Toilet Consumables	£139.56	
Printing of Parish Magazine – Nov/Dec 08 (Replacement for mislaid cheque, original stopped)	£355.00	S137
Printing of Parish Magazine – Jan/Feb 09	£260.00	S137
Toilet Cleaner + Bins January	£208.13	
Hall Booking costs	£65.00	

All above transactions were agreed by all.

C5 Planning

Application that was considered this evening:

DCNW2009/0002/F The Leenfields, Pembridge
Proposed two-storey extension and alterations
Comment: No Objection.

Application awaiting Decision:

DCNW2008/2894/L **Marston View, Marston, Pembridge**
Listed Proposed porch to main entrance
Comment: No Objection

Meeting Closed for the next two items

C6 Parishioners Questions

No parishioners present.

C7 Ward Councillor's Report – Councillor delayed at another meeting

Therefore no report available.

Meeting was Reopened

C8 Siting of Pembridge Post Office Mobile Outreach Van – update by Chairman

H. Council's Property Dept. (as Landlords) have been checking the Deeds to the Car Park to ensure that all parties who have rights to the site are in agreement to a change of use to allow the Post Office Outreach Van to park regularly there. To date, 2 out of 3 parties are in agreement; the third party first wants the outstanding remedial work to the car park drainage to be completed before their approval will be given to the change of use. This remedial work is supposed to be completed imminently; thereafter the Chairman will follow the matter up.

GE/HH

C9 Parish Lengthsman Scheme – Cllr. K. Myers

An application has been submitted to H. Council's Highways Dept., initially for a one year trial period. A decision is anticipated very soon. Matter to be discussed further at the next PC meeting, when it is hoped that a representative from another nearby parish who has the scheme running, could come and advise on it.

HH

C10 Affordable Housing Update - Clerk

Clerk has written to Marches Housing Association to our main contact and their Chief Executive, and is awaiting a response. Meeting requested that Clerk should write again, copying in the Chief Executive, Ward Councillor and our MP asking for an update by March 18th – in time for the PC meeting that date. This project has been in the pipeline for around 2 years, with little progress being made.

HH

C11 BT Broxwood Phone Kiosk "Adoption" by Parish Council - Clerk

Applied for. Confirmation still awaited.

C12 Village Green Progress Report - Cllr. K. Myers

A letter has been received from Kingspan confirming the grant of £12,000 from their Community Trust to the Parish Council for improvements to the Village Green Conservation Area.

ACTION

A further grant has been applied for from another source towards the cost of 4 Information Boards explaining the flora and fauna, and is to supplement the grant from Kingspan, who will be paying for a separate board acknowledging their contribution.

KM/HH

The sizes and positions of the boards are to be agreed with the Trust.

The School are keen for the children in the 2 eco-classes to be involved, together with Tony Norman.

HH

C13 Parish Matters Arising/Correspondence for Action

a) Request for a replacement noticeboard to be positioned in Broxwood. This was discussed, and the type preferred would be a double-doored wooden noticeboard, kept unlocked for general use. Clerk to check possible grant funding sources and report back to the next meeting.

HH

b) Improvements to the War Memorial. Two councillors will undertake a clean up of the Memorial.

JP/KD

c) Shobdon Aero Club next Noise Abatement meeting was this evening at 6pm, and two councillors attended. It was reported that there have been 32 complaints about unacceptable noise levels from aircraft using the Aero Club in the last 3 months. One of the Pembridge representatives will act as Chairman of the Noise Abatement meetings in 2010 (4 meetings). Clerk will be advised of the dates of those meetings, and the date of the annual Air Race, in order that these can be advertised in the parish magazine to warn residents in advance of the event.

JP

d) Clerk has written to the Flood Warden as requested, and a reply is awaited.

e) Street Lighting improvements/replacements through the village early this Spring. Following discussion there was some concern about this project and that the councillors should be made aware in advance of the installation of the lights as to exactly what was proposed. It was suggested that no work goes ahead without an opportunity being given to parishioners to see the proposals concerning the siting of lights and the furniture design, irrespective of any delay this may incur. Therefore the Clerk was requested to arrange for a guest speaker from H. Council to explain.

f) Housing Needs Survey results – should be available very soon (new Planning input)

g) PACT meetings locally, please attend one if possible :

Lady Hawkins Leisure Centre, Kington Wed. 11th Feb 7pm - One councillor volunteered to attend – thank you.

PT

The Forbury Chapel, Leominster Thurs. 19th Feb 7pm - One councillor volunteered to attend – thank you.

KD

h) PC Annual Group Photograph to be arranged for the meeting on **15th April**. All councillors specially requested to attend then – **7pm sharp – put in diary**

ALL

i) Parishioners' rights on the Village Green; Herefordshire Council's Land Registry/Defra project to find those with such rights during 2009 to get old records held, put up-to date.

ACTION

This was extensively advertised on the front page of the January parish magazine. The councillors were also able to put some current residents names to properties which was most helpful. Clerk will also check against the electoral register.

j) Kingspan Insulation inadvertently missed inserting a feature in current magazine. - It was therefore agreed that an additional advertisement would be allowed in summer.

k) Playground repairs progress. Nothing heard back, Clerk to follow up. HH

l) Heart of England in Bloom Competition 2009 – Team Leader would like to visit PC. Cllr. Mrs. Mifflin will make contact with the Team Leader and see if this can somehow be linked to the village Flower Festival JM

m) Clerk's Contract is in the process of being reviewed. Noted.

n) Resident's enquiry about a walker's accessway around a field being blocked. This matter has been passed to H. Council's Rights of Way Officer for the area to investigate. KM

o) Local Police seeking a contact for their new 'Ringmaster' communication scheme. The information has been passed to the local Neighbourhood Watch Group. AS

p) Training Courses which you may like to attend:-

a) Procedures and Finance – Sat. 7th Feb 9.30 am – 3 pm

b) Clerk's and Chairpersons – Tue. 17th Feb. 7 – 9 pm

c) Planning & Community Action – Sat. 28th Feb. 9.30 am – 3 pm – **Cllr. K. Duggan**

d) Power of Wellbeing (New Power) – Tue. 3rd March 7 – 9pm - **Clerk** HH

e) Public Rights of Way – Thurs. 12th March 7 – 9.30 pm – **Cllr. J. Purslow**

q) New Contact for booking the Hall: Mrs. C. Jackson - Tel: 388956 ALL

r) The School is very keen for its new facilities to be shared with the local residents, and the Clerk was asked to invite the Headmaster to a parish council meeting – in April.

Legal Item: – Voting at Council Meetings

Every decision, save to appoint an honorary freeman, must be made by a majority of the members present and voting. Provided that a quorum is present it is immaterial that a quorum of members take part in the voting. A motion may therefore be carried by a single voter if nobody votes against him.

The person presiding may vote even if by so doing he creates an equality of votes, and if there is an equality of votes he has a second or casting vote.

Members vote by a show of hands unless they have provided otherwise by standing order. If any member so requires, the manner in which each member voted on any particular question must be recorded in the Minutes, and a member who wishes the voting to be recorded may make his demand either before or after the vote.

C14 Next Meeting

Wednesday 18th February 2009 at 7.15pm in the Parish Hall

Meeting Closed at 9.30pm

