PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 20th June, 2007 at 7.30 pm in the Village Hall

Present:

Cllr. G. Evans - Chairman
Cllr. K. Duggan
Cllr. R. Pierce
Cllr. R. Phillips – Joined later
Cllr. P. Thomas
Cllr. Mrs. J. Mifflin
Cllr. J. Purslow
Cllr. A. Stokes

ACTION

1. Apologies & Reasons for Absence

Cllr. Mrs. P. Lloyd – On holiday
Cllr. K. Myers – On holiday
Cllr. B. Morgan – Unavoidable other urgent business to attend to
Cllr. Mrs. S. Smith – Urgent other business relating to planning the 'Party in the Park'
Cllr. D. Owens – No reason given

2. Announcement of any interests from councillors

Prejudicial Interest declared by Cllr. P. Thomas regarding a planning application for Weston Court, which is to be discussed this evening. Clerk will record this interest.

3. Minutes of last meeting/matters arising from them – 16th May 2007

There were no matters arising. The Minutes were signed as a true record.

4. Financial Report (Clerk)

Reconciliation of bank accounts has taken place.

New signatories for both the bank accounts and the post office savings account will need to be put in place shortly. Clerk has the necessary paperwork for signatures.

New NALC Financial Regulations will need to be adopted shortly.

The Standing Orders will need to be updated shortly.

Invoices have been sent to the parish magazine advertisers: £60 each per annum.

Balances at end May 2007:

Current Account at end of March:	c **£11,626.17**
High Interest Account:	**£5,644.54**
Post Office National Savings Account:	**£10,520.11**

Receipts since last meeting:

Cash Donations to Magazine – May	£12.30
Repayment to PC from the Amenity Trust has been made (Underspend on Market Hall renovation work) To be used for ongoing maintenance as required.	£7,000.00

Payments made since last meeting:

Annual Subscription to NALC & HALC combined	£193.49
Annual Subscription to SLCC	£65.00
M. Meadow Mowing x 2 April	£94.00
Payment for the V. Green car park marker poles purchase	£128.31
Clearview -Public Toilet sundry supplies	£109.32
Toilet Cleaner :– May + bin emptying	£205.62

ACTION

Hall Hire	£114.00
Casual worker – fixing of base for the new picnic table (V. Green)	£286.00
Casual worker – repair old picnic table on V. Green & strimming	£81.21
Custom Grafix – amendments to signs on Village Green x 2	£58.75
NPower electricity for public conveniences	£43.26

Additional Payments Requested:

JB Joyce & Co. Advance Payment for next 60 months' Servicing of Bell Tower Clock : **to 31.5.2011**	£1,029.30
Herefordshire Jarvis – M. Meadow Mowing x 2 May	£94.00
Pembridge Amenity Trust management charges Inv. No. 13	£3,77`1.28
Zurich Municipal Insurance Premium for 2007/08	£913.75
Toilet Cleaner – June + bin emptying	£199.75
Clerk's 1st quarter salary	£729.14
Clerk's 1st quarter expenses	£221.70
ROSPA Inspection Fee - playground	£43.26
Clearview – Public Toilet consumables	£73.21
Edwards Printers – Annual Report copies	£175.00
Other Printers – Parish Magazine copies	TBA
Land Registry (to register the Village Green)	£30.00

All above transactions were approved

5. Parish Open Meeting for all – Wednesday 18th July at 7.30pm – Parish Hall

To discuss: **a) Parish Social Event for 2008** **b) Proposed Tennis Courts for the Parish**

These are both important topics, and a good attendance is hoped for to enable decisions to be made. It is hoped that these events can be advertised in the local press & village news. **HH**

6. Amenity Trust Report

It was mentioned that the Bell Tower lightning conductor needs to be linked to that of the Church for insurance purposes, and was suggested that the Parish Council makes a contribution of £150.00 towards this work. Agreed by all.

HH

Public toilets repairs will be undertaken within the next 3 months.
No further update on repairs to the bell tower ladder etc.

7. Affordable Housing Update

As previously requested, the Clerk has written to Marches Housing Association for an update on the project, and is awaiting a response.

8. Website Update

The situation was discussed and it was explained that progress is being made and that the site should be ready very soon. There had been some unavoidable delays.

RP

9. Parish Magazine

Printing of the magazine has presented a bit of a problem, but has been overcome for the imminent edition. However, for the longer term solution consideration is to be given to the purchase of an A3 colour printer which the parish council would own, but which could be managed by the CAP group, and who could also produce future copies of the magazine. To this end the Chair of the Steering Group, Henry James, would be invited along to the next parish council meeting, when a decision will be made. **HH**

ACTION

10. Millennium Meadow

The move of the overhead power cable is imminent.

11. Village Green Report

It has been suggested that a replacement bench be purchased for the Long Meadow side of the village green, from where a previous old metal bench has had to be removed. This was agreed, and the Clerk was authorised to order one for a cost of £400 maximum. **HH**

It was also proposed that 2 additional small notice boards are required to be installed at Marston and Broxwood. Clerk will obtain information and literature. **HH**

Two Alder trees will be cut down shortly as it has been advised by our Tree Warden that they are in a dangerous condition. Clerk has arranged this. Furthermore, our Tree Warden has advised that all the trees along the riverside do need to be surveyed for safety and size, and that another qualified local resident could be invited to assist him in advising the parish on tree related matters. In the light of this advice the clerk has made initial enquiries of Herefordshire Council's Arboriculturalist, a DEFRA (Natural England) Woodland Specialist and The Environment Agency. The EA have agreed to survey all the trees on the v. green and carry out any necessary works free of charge, although they would not be able to remove the cut wood. Clerk was requested to arrange both of these suggestions. **HH**

12. Parish Matters Arising/Correspondence for Action

a) Clerk has written to Tom Davies – Highways Manager (North) to send the Council's thanks and best wishes on his Retirement.

b) County Flood Plan is being reviewed – Tony Norman has been advised.

c) Letter in reply received from School re Area around War Memorial – confirming that they will arrange for the land at the front of the school to be tidied up, and that they will respond to the residents who raised the matter.

d) Adoption of Herefordshire's Statement of Community Involvement – details sent to all Cllrs.

e) H. Partnership - Pride of Herefordshire Awards – candidates for nomination are sought.

f) H. Partnership - Local Compact for Herefordshire – provides a framework to promote and support partnership working between the Voluntary and Community Sector and public bodies.

g) Community Forums (Kington & Leominster) – Details sent to all Cllrs.

h) Arrow Valley Guided Walk & Talk: – Walk is on Sat. 30th June 10.30 am from Mill Street car park, opposite Kington junior school. Bring waterproof clothing and a packed lunch. Looking at geology, glacial features and landscape.
Talk is on Wed. 19th September, Pembridge Parish Hall between 7.30 and 9pm.

i) Save our Butterflies week : 21st – 29th July

j) Seminar on Common Land & Town and Village Greens – Tuesday 11th & Wednesday 12th September at the University of Gloucestershire, Cheltenham.

k) Kingspan Environmental Trust – new PC Trustee needed. Cllr. Myers was proposed in his absence. Clerk will speak to Cllr. Myers concerning this and report back to next meeting. **HH**

l) Christmas Lights Insurance advice – participants must make sure their home buildings/contents insurance covers their property for all risks. Not PC responsibility.

n) Code of Conduct glossy booklet explaining the new regulations – a copy given to all councillors.

o) New list of meeting dates was distributed.

p) Training Courses – discussed.

THERE WERE NO QUESTIONS FROM RESIDENTS THIS EVENING

ACTION

13. Planning Matters

Planning Permissions Granted:

DCNW2007/1653/F **Crump Oak Farm, Broxwood, Pembridge** **2005 application**
Conversion of redundant farm buildings to
3 small live/let units

DCNW2007/1114/F **Lower Bearwood Farm, Bearwood**
Proposed single storey extension

Comments: No Objection

DCNW2007/1277/F **Dunelm, West Street, Pembridge**
Proposed first floor extension, new front porch & alterations

Comments: No Objection, however some concerns about the
Large scale of the proposed extension

Application Recently Withdrawn:

DCNW2007/0853/F **Bartbety Barn, Bearwood**
Conversion of barn into dwelling

DCNW2007/1279/F **The Oaks, Marston, Pembridge**
Proposed area for the display of decorative garden products

Applications currently awaiting decisions:

DCNW2006/3978/F **Kingspan Insulation Ltd., Torvale Ind. Estate, Pembridge**
steel portal framed production and storage buildings,
lorry park, alterations to internal roadways and new access.

Comments: **Pembridge Parish Council has no objection to this application Provided that:**

a) any additional security lighting is angled downwards.
b) That all drivers of HGV traffic entering and leaving the site are made aware of using the agreed route, and are not to travel through Pembridge village.

DCNW2006/3978/F **Kingspan Insulations Ltd., Torvale Ind. Estate, Pembridge**
Steel portal framed; production and storage buildings, lorry
park, alterations to internal roadways and new access.
Revised access arrangements. **No further comments made**

DCNW2007/1237/F **1 Broxwood Court Cottages, Broxwood**
Proposed two storey and single storey extensions

Comments: No Objection

Comments: No Objection

DCNW2007/1321/F **The Leen, Pembridge**
Erection of new farm building for livestock

Comments: No Objection

ACTION

DCNW2007/1359/L **Hazeldene, West Street, Pembridge**
Listed Conversion of cottage into two dwellings, rear conservatory and car space for each

Comments: **No Objection**

DCNW2007/1358/F **Hazeldene, West Street, Pembridge**
Conversion of cottage into two dwellings, rear conservatory and a car space for each

Comments: No Objection

Applications considered this evening:

DCNW2007/1817/F **Marston Grange, Marston, Pembridge**
Re-siting of driveway

Comments: No objection

DCNW2007/1402/F **The Yeld, Lyonshall**
Proposed building to enclose existing fuel tanks

Comments: No objection

DCNW2007/1412/F **The Gorsty, Gorsty, Pembridge**
Proposed conversion of garage to provide ancillary living accommodation

Comments: No objection

DCNW2007/1597/L **Weston Court Farm, Weston Pembridge**
Listed Provision of rooflights and additional windows to plot 3

Comments: The Parish Council has no objection to the proposal new rooflights and additional windows. However, it has serious concerns that the applicants have already removed the original old stone walling within the curtilage by the side of the road, without planning permission, and the Parish Council requests that the wall be reinstated to return the character to the property.

DCNW2007/1596/F **Weston Court Farm, Weston, Pembridge**
Provision of rooflights and additional windows to plot 3

Comments: As above

Tree Works applications which have been passed to Tony Norman for comment:

West End House, West Street, Pembridge
To reduce the crown on 3 Yew trees by 100%, reduce the crown on 3 Poplars by 60%, to fell 2 Pines and to fell 1 Larch tree.

Mere Court, East Street, Pembridge
To cut back lower branches by 30% on Ash tree.

ACTION

14. Next Meeting Date

Wednesday 25th July 2007 at 7.30 pm in the parish hall.

MEETING CLOSED

15. Ward Councillor's Report

Herefordshire Council's new website entitled "myherefordshire.com" was launched today, and any local events can be advertised on it.

It was suggested that Pembridge's forthcoming parish Open Meeting should be included. **HH**

Cllr. Phillips asked for the matter of the current burial ground space proposals, to restore the ground to its original design, to be placed on the Agenda for the next parish council meeting. **HH**

Herefordshire Council and the Primary Care Trust are consulting widely with regard to working together to form a single Public Service Trust. If agreement is eventually given, it is proposed to have one Chief Executive and one Head of Resources overall. This new Trust has the potential for making a considerable amount of savings, and if it gains approval it could possibly start next year as a ground breaking project.

Meeting ended at 9.45 pm

 SIGNED CHAIRMAN