

# PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held Thursday 18<sup>th</sup> April, 2007 at 7.30 pm in the Village Hall

## Present:

Cllr. G. Whiting - Chairman

Cllr. D. Owens

Cllr. R. Pierce

Cllr. R. Phillips

Cllr. Mrs. S. Smith – part time

Cllr. Mrs. P. Lloyd

Cllr. P. Thomas

Cllr. Mrs. J. Mifflin

Cllr. G. Evans

Cllr. B. Morgan

Cllr. K. Myers

+ 1 member of the public

## 1. Apologies & Reasons for Absence

Cllr. A. Stokes - On holiday

Cllr. K. Duggan – On holiday

ACTION

## 2. Announcement of any interests from councillors

None received.

## 3. Minutes of last meeting/matters arising from them – 22<sup>nd</sup> March 2007

**Item 16 p** Cllr. Phillips requested that the matter of a request by some residents for further 'Road Narrows' signs and village entrance narrowing, both in West Street, be clarified in the Minutes to state that the matters were discussed and rejected by the Council. It had been decided that there were too many signs appearing around the village. Cllr. Phillips had replied to the residents to this effect. Amendment to be made.

HH

**Item 13 Village Green** With regard to illegal overnight stayers, Cllr. Myers felt that because there had recently been some travellers staying one night in the car parking area, that the current sign was not explicit enough to imply that the car park is included in the ban on overnight staying. Following discussion there was a proposal that the sign would stay in its current position, but that the lower sign would be renewed to read: "No Overnight Staying Anywhere on the Village Green or the Parking Area". Agreed by all.

HH

### **Item 15 Reintroduction of the Cowslip and Woodcock Fairs in Pembridge**

Cllr. Myers requested that this matter be open for further discussion, together with other possible parish social events prior to any final decision being made. Cllr. Mrs. Mifflin felt that if they are to go ahead it might be better to start next Spring with the Cowslip Fair. It was decided to put the matter on the agenda of the forthcoming Open Parish Meeting to obtain the views of residents.

HH

## 4. Forthcoming Elections in May

Clerk stated that twelve nominations had been submitted therefore there would be no need for an election. Mr. John Purslow would be joining the Council on 16<sup>th</sup> May 2007. With regard to the one remaining vacancy, this can be filled by co-option without the need for further advertising. Cllr. Mrs. P. Lloyd has written to request that she be considered for the post. This will be determined at the 16<sup>th</sup> May meeting. At the moment there are no other interested parties.

## 5. Financial Report (Clerk)

VAT reclaim for £381.46 has been made.

Kingspan grant of £181 has been received for delivery of their pamphlet with the Parish magazine and Church magazine - £100 has been donated to the Church and the remaining £81 has been retained by the Parish Council to offset magazine printing costs.

As agreed a payment of £10 has been made to 20 householders as a gesture to offset cost of their own electricity used on Christmas tree lights this first year. It has been made clear and in writing that this is a one-off payment and will not be repeated in subsequent years.

A £300 grant has been won from HALC to offset website development costs, payable upon completion.

Cheque to the Land Registry will be cancelled and re-issued later £30.00

Clerk requested the consideration of a new computer printer being purchased for her. Cllr. Whiting stated that he has a spare one that he can supply.

**GW/HH**

The Internal Parish Councillor's Audit has been undertaken by Cllr. Evans and has been found to be satisfactory.

The accounts will shortly be placed in the hands of the Parish Council's neutral Internal Auditor to check.

The accounts will be available for inspection by any parishioner between 4<sup>th</sup> June and 28<sup>th</sup> June, by arrangement with Clerk.

The Annual External Audit has been called for 29<sup>th</sup> June 2007.

Reconciliation of bank accounts has taken place.

Current Account at end of March:	c £3,834.42
High Interest Account:	£5,644.54
Post Office National Savings Account:	£10,520.11

**Receipts since last meeting:**

Cash Donations to Magazine – March	£13.92
Donation from Kingspan for delivering their leaflet with magazine	£181.00

**Payments made since last meeting:**

HJS M. Meadow mowing in March – 1 <sup>st</sup> cut	£47.00
Glasdon Manufacturing – new picnic table	£528.53
Pembridge PCC donation	£100.00

**Further requests for payment**

Donation to Museum on the Move	£15.00
Maintenance for fitting new picnic bench by M. Meadow + weed spraying & strimming	£77.00
Cllr. G. Whiting – Parish Magazine printing costs + 1 <sup>st</sup> advert flyer	£100.00
Toilet Cleaner – April (includes £20 + VAT for bin emptying)	£199.75

**All above transactions were approved**

**6. Parish Magazine Report**

The Chairman reiterated that he would no longer be able to continue with the printing of the magazine after the May/June edition. The CAP Steering Group explained that they are uncertain about what equipment they will be provided with, so they cannot promise to print the magazine at the moment. There will probably be a need to find a local printer to do the work by mid June for the July/August edition. The first double-sided A4 page of advertisers will go out with the May/June edition, which should start to bring in some revenue for the PC.

**7. Parish Website**

Cllr. Pierce explained that information is now being fed through to the web manager and this will aid his progress with the site, and compliance with the accessibility conditions will be met. It is hoped to have the site fully operational by May. Cllr. Pierce requested that any information to be entered onto the website should first be sent to him to check compatibility. Clerk is currently preparing a Parish Diary of Events for the year and a local contacts list.

RP

**8. Millennium Meadow**

A date for the start of work to move the overhead power cable is still awaited. This would be chased in June.

The legal situation has been checked with regard to A. Trust access via the bottom gate off Parsons Walk, and it has been confirmed that there should be no problem. As a way of strengthening rights to that entry, Clerk was requested to ask the mowing gang to use the bottom entrance in future.

HH

**9. Amenity Trust**

**Belfry ladder rungs repairs** – A quote has been requested for this work and it is awaited.

**Public Toilets repair work** – A contractor has been to visit and inspect, but nothing further has been heard back from him. Cllr. Mrs. Mifflin will follow this up. A volunteer has been found to empty all the village waste bins on a regular basis. It was proposed by Cllr. Evans, and seconded by Cllr. Mrs. J. Mifflin that a payment of £20 + VAT per month should be paid for this much needed service, to commence immediately. Agreed by all present.

JM

**10. Village Hall**

Details of Mr. & Mrs. Akle's offer with regard to their agreement to provide 2 outdoor tennis courts were made known and after discussion it was decided to place the topic for consideration of the residents at the forthcoming Open Parish Meeting. Clerk would write and invite Mr. & Mrs. Akle to that meeting.

HH

**11. Village Green**

**Reinforcing of Car Parking area:**

Nothing further heard yet from Kingspan regarding the application to their Environmental Fund for a grant.

HH

The marker posts delineating the parking area are now in place. Clerk would write and thank Mr. Davis for his assistance with this project.

**Illegal stayers on the Village Green:** Discussed under Item 3 above.

**THERE WERE NO QUESTIONS FROM RESIDENTS THIS EVENING**

**12. Parish Matters Arising/Correspondence for action**

**a) Assistance for Travellers on static site** – update from Cllr. Stokes awaited.

**b) P. Council & Amenity Trust Land Ownership** – project being looked into by Cllr. A. Stokes.

**c) Central Village Summer floral Display Awards** – have been advertised in magazine.

**d) Sat. 28<sup>th</sup> April – Museum on the Move at Parish Hall (Abolishment of Slavery)**

HH

**e) Parish Freighter & Box Van for unwanted furniture collection:** Took place 14<sup>th</sup> April.

**f) Letter from a Resident re state of land around the War Memorial** – Clerk to contact school as the area outside the chains is considered to be their responsibility.

HH

**g) Flood Fair – The Guildhall, Worcester 19<sup>th</sup> April 4pm – 8pm - Noted**

**h) Shobdon Airfield Standing Committee re Noise Abatement** – 16<sup>th</sup> April at 6pm – in the Clubhouse. Cllr. R. Phillips attended and reported that one resident has complained and subsequent action has been taken to widen the zone over which aircraft cannot fly which should alleviate the problem.

- i) **Postwatch – The Consumer Council for Postal Services** has responded to the government's consultation regarding proposal to close up to 2,500 Post Offices throughout the UK – this response can be seen on their website: [www.postwatch.co.uk](http://www.postwatch.co.uk)
- j) **Reminder to Prepare Reports for the forthcoming Parish Open Meeting** (a written copy for Clerk please on the night – 9<sup>th</sup> May)
- k) **Bus Services:** 463 Brillley – Kington, 464 Gladestry – Kington & 497 Staunton on Arrow – Kington will all have their subsidy contract terminated on 1<sup>st</sup> September 2007. Tenders are being sent to bus operators and new contracts will possibly commence on 2<sup>nd</sup> September. Service 463 is particularly poorly used. No response needed.
- l) **Town and Parish Standards (9)** – handout for all – **Revised Code of Conduct** will need to be adopted within 6 months from May 2007 **ALL**  
 A copy of the new Local **Authorities (Model Code of Conduct) Order 2007** (which comes into effect on 3<sup>rd</sup> May 2007) has been received by the Clerk today, she will obtain copies for each of the councillors who will form the new Parish Council in May 2007, and thereafter.
- m) **“Growing Older in Herefordshire”** – Herefordshire Partnership's draft Strategy – views sought by 16<sup>th</sup> May – Clerk has copy.
- n) **Herefordshire Economic Development Strategy** – Clerk has copy.
- o) **2 day course on “Planning for Real” – 5<sup>th</sup> & 6<sup>th</sup> June – Withington Village Hall**, run by Herefordshire Partnership. No volunteers to attend.
- p) **Clerk has obtained a copy of the latest “Parish Councillor’s Guide”** which can be loaned out if interested. Cllr. Myers has borrowed it.
- q) **Arrow Valley Guided Walk – Sat. 30<sup>th</sup> June** – meet at Mill Street car park, Kington at 10.30 am – bring waterproof clothing and a packed lunch. A guided field trip concentrating on the geology, glacial features and landscape of the Arrow Valley. **ALL**
- r) **New list of meeting dates for the year ahead** – copy has been given to all. **ALL**  
 Next meeting dates – 9<sup>th</sup> May Open Parish Meeting & **16<sup>th</sup> May (1<sup>st</sup> full meeting – full attendance required please for whole meeting** – election of Officers)
- s) **Clerk will be on holiday** between 21<sup>st</sup> May and 1<sup>st</sup> June. Noted.
- t) **Reminder – Parish Open Meeting 7pm 9<sup>th</sup> May** will start with Police discussion on any local matters of concern. 7.30 pm main business start.
- u) **Update on heightened road sign pole by Shop** – is now in position. Will be discussed at a future meeting.

### 13. Planning Matters

#### Planning Permissions Granted:

**DCNW2006/3816/F Mobile Home at The Garden, Bearwood, Pembridge**  
 Retrospective application for change of use for siting of residential caravan

***Granted temporary permission until 28<sup>th</sup> March 2010 latest upon further proof of need.***

**DCNW2007/0496/C Pinecroft, West Street, Pembridge**  
**Conservation** Demolition of dwelling

#### Applications currently awaiting decisions:

**DCNW2006/3978/F** Kingspan Insulation Ltd., Torvale Ind. Estate, Pembridge  
 steel portal framed production and storage buildings, lorry park, alterations to internal roadways and new access.

**Comments:** Pembridge Parish Council has no objection to this application  
 Provided that:

- any additional security lighting is angled downwards.
- That all drivers of HGV traffic entering and leaving the site are made aware of using the agreed route, and are not to travel through Pembridge village.

**DCNW2006/3978/F Kingspan Insulations Ltd., Torvale Ind. Estate, Pembridge**  
Steel portal framed; production and storage buildings, lorry park, alterations to internal roadways and new access.  
***Revised access arrangements.***

**No further comments made**

**Applications to be considered this evening:**

**DCNW2007/0853/F Barbety Barn, Pembridge**  
Conversion of barn into dwelling

**Comments:** The Parish Council has no objections to this application

**DCNW2007/0932/F New House Farm, Cabal, Lyonshall, Kington**  
Proposed two storey rear extension

**Comments:** The Parish Council has no objection to this application, however It would like to make the comment that it is considered that the Style of the extension and the materials proposed would appear To be a little incongruous with the main residence.

**THIS APPLICATION HAS GONE TO APPEAL AND WILL BE HEARD IN MAY**

**DCNW2007/0066/F Land to the rear of Terracotta Barn, East Street, Pembridge**  
Proposed construction of a pair of semi-detached cottages

**14. Next Meeting Date**

The next meeting dates will be the **Parishioners Open Meeting: Wed. 9<sup>th</sup> May**  
& **P.Council Annual Meeting: Wed. 16<sup>th</sup> May**

**A VOTE OF THANKS WAS OFFERED TO THE OUTGOING CHAIRMAN, CLLR. GLYN WHITING WHO IS LEAVING THE PARISH COUNCIL THIS EVENING, FOR ALL HIS DEDICATED WORK FOR THE PARISH COUNCIL.**

**MEETING CLOSED**

**15. Ward Councillor's Report**

Cllr. Phillips mentioned that two Director's have recently retired from Herefordshire Council: Ms. Sue Fiennes and Mr. Graham Dunhill.

The formal disbanding of Herefordshire Council will take place on 5<sup>th</sup> May 2007.

Cllr. Phillips wished to personally thank the outgoing Chairman of this Parish Council for his services.

Cllr. Phillips stated that he is looking forward to the future and hopes to return as both a Parish Councillor and Ward Councillor for the Pembridge with Lyonshall and Titley Ward.

**Meeting ended at 9.15 pm**