

PEMBRIDGE PARISH COUNCIL

Parish Councillors are hereby summoned to attend the meeting of Pembridge Parish Council.

Held on Wednesday 15th May 2019, at 7.00pm at Pembridge Parish Hall.

AGENDA FOR MEETING OF PARISH COUNCIL

Wednesday 15th May 2019, 7.00pm.

- 1/19. To Elect a Chairperson
- 2/19. To receive the Chairperson's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received
- 3/19. To elect a Vice-chairperson.
- 4/19. All Councillors to complete the declaration of office of councillor forms to be returned to clerk.
- 5/19. To accept apologies for absence
- 6/19. To decide on Councillor Areas of responsibility
Lengthsman, Playground, Footpaths, Accounts & Finance & Parish Hall.
- 7/19. To receive declaration of interest and written requests for dispensation for items on the agenda.
- 8/19. Open Session
Police report.
Ward Councillor Report.
- 9/19. To consider approval of the Minutes of Meetings 17th April 2019.
- 10/19. To consider Planning applications received.
- 11/19. To receive Clerks report (for information only) and approve financial report & payments.
- 12/19. To confirm eligibility and adopt the General Power of Competence.
- 13/19. To receive & adopt the accounts and financial statements 2018/19 for year ended 31st March 2019.
 - 13/19a. To consider the internal auditor report
 - 13/19b. Sign Section 1 - The Annual Governance
 - 13/19c. Sign Section 2 - The Accounting Statement.
- 14/19. To review and adopt the following policies & procedures
Standing Orders and Financial Regulations
Complaints procedure
Information policy
Volunteer policy
Equality & diversity policy
Risk assessment
GDPR Policies
- 15/19. To review Financial risk and appoint the internal auditor for 2019/20.
- 16/19. To approve the land & assets register for 2019/20.
- 17/19. To approve SLCC & HALC membership 2019/20.
- 18/19. To approve and sign the Balfour Beatty Parish Paths & Lengthsman Contract 2019-20.
- 19/19. To discuss and decide on repair work to clock tower.
- 20/19. To discuss and decide comment for traveller DPD consultation
- 21/19. To decide on Playground works for pre-inspection.
- 22/19. To discuss and decide on Village Green matters.
- 23/19. To review correspondence.
- 24/19. To note items for Future Agenda from Councillors and members of the public.
- 25/19. To confirm date of next meeting as

Wednesday 19th June 2019 meeting of the Parish Council, the Parish Hall at 7.00pm

Rebecca Bissell, Parish Clerk _____  _____ Firbanks, Lyonshall HR5 3LN.

Circulated and displayed on 9th May 2019.

Planning Report

Planning Application recently received:

None.

Recent Planning Applications recently considered awaiting determination:

- 190794 – Field View, Lower Green Farm, Gorsty, Pembridge, HR6 9JG. - **OBJECT**
Removal of Condition 6 following grant of planning permission to remove agricultural occupancy.
- 190388 – Land at Home Paddock, Sherriff Lane, HR5 3JD. - **SUPPORT**
Variation condition 2 of application 180936. Various changes to approved plans.
- 182726 – Land forming part of Green Farm, Lyonshall, Kington – **NO COMMENT**
Hybrid planning – proposed erection of new poultry site with solar panels, biomass boilers, associated buildings and development to A480. Outline planning for a poultry managers' dwelling
- 183871 – The Grove, Noke Lane, Pembridge HR6 9HP. -**SUPPORT**
Installation of a waterwheel and channel adjacent to the existing weir.
- 182652 – Land to the rear of the Gables, East Street, Pembridge HR6 9HD - **OBJECT**
Proposed erection of 9 dwellings
(note replace applications 172233 – 5 dwellings, 172242 1 x self build & 172234 1 x self build – all withdrawn).
- 172253 – Land at Townsend farm, East Street, Pembridge. - **SUPPORT**
Proposed 5 dwellings with garages. Formation of vehicular access.

Planning Decisions.

- 191111 – Pembridge School, West Street, Pembridge, HR6 9EA. – **SUPPORT - APPROVED**
Works to lime tree -pollarding to re-grow. Sycamore felling and replant with cherry.
- 190642 – Star Cottage, East Street, HR6 9HB – **SUPPORT - APPROVED**
Propose to form opening internally to accommodate new staircase for easy bedroom access. In addition providing stairlift.
- 190084 – Bartbety Barn Bearwood, HR6 9EQ. – **SUPPORT - APPROVED**
Conversion of attached garage/store into additional living accommodation.
- 182073 – Shobdon Airfield, Airfield road, Shobdon, Herefordshire. – **NO OBJECTION.**
Retrospective for free fall parachuting, the operation for tandem and solo jumps.

Financial Report

Year-end accounts have been completed and checked by the internal auditor & Cllr Evans.

Parish council spend was lower than income for 2018/19 with an underspend of £6750, this includes ring fenced £4000 S278 funds received from Border Oak. Unbudgeted spend includes new laptop.

Bank reconciliation for April 2019 complete using VT cashbook.

Balances at end April 2019:

Current Account:	£ 31708.88
Tracker Account:	£15959.03
National Savings Account:	£ 11925.98

Income since last meeting:

Herefordshire Council Precept 1 st half year	£ 12000.00
HMRC VAT reclaim to 30.4.19.	£ 746.48

Requests for payment: **Approval to be requested**

Toilet Cleaner, Clerk salary & HMRC for May 2019 as previously agreed by Parish Council
NEST pension contribution as per agreed payment schedule

<i>Welsh Water</i>	<i>Water toilets Oct18- Apr19 (Paid)</i>	<i>£165.32</i>	
Clerks Expenses	May 2019	£85.90	+VAT
Onestop Print	Parish magazine	£300.00	
SLCC	50% annual subscription	£87.50	
West Mercia Energy	Elec toilets Mar 19	£16.87	+ VAT
Pembridge PCC	Donation towards mowing community used grass	£500.00	
PIP Printing	NDP documents	£236.94	
Viking	Inks	£92.99	+VAT
Amenity Trust	Annual Insurance	TBA	
James Ross	Mowing	£220.00	

Clerks Report

- New Councillor induction completed.
- Clock repair/grant funding investigations continue.
- BBLP annual maintenance plan prepared
- Co-option poster published closing date June 14th