

# PEMBRIDGE PARISH COUNCIL

Parish Councillors are hereby summoned to attend the meeting of Pembridge Parish Council.

Held on Wednesday 19<sup>th</sup> April 2017, at 7.00pm at Pembridge Parish Hall.

## AGENDA FOR MEETING OF PARISH COUNCIL

1/17. To accept apologies for absence.

2/17. To receive declaration of interest and written requests for dispensation on agenda items.

3/17. To consider approval of the Minutes of Meeting 15<sup>th</sup> March 2017.

4/17. Open Session.

To receive Ward Councillor Report.

To receive Police report.

5/17. To consider planning applications received.

6/17. To receive clerks report (for information only) & approve payments

7/17. To receive an update on the Neighbourhood Development Planning.

8/17. To approve draft Neighbourhood Plan document

9/17. To receive report from the Hereford Area Plan & Hereford Transport Plan consultation.

10/17. To discuss Herefordshire Council Code of Conduct consultation and respond.

11/17. To approve and sign BBLP annual maintenance plan 2017/18

12/17. To receive report on playground and decide on works required for annual inspection.

13/17. To receive an update on waste issues at Turnpike travellers site

14/17. To review correspondence.

- Invite to Celebration of Kington civic service 23<sup>rd</sup> April, 2.30pm
- Invite to Community Housing Fund: Information & Networking Event – Friday 19 May 2017

15/17. To note items for Future Agenda from Councillors and members of the public.

*A resolution may be passed to exclude members of the public due to the confidentiality and nature of advice received on the following agenda item.*

16/17. To decide on action for encroachment on the village green

17/17. To confirm date of next meeting as

**Wednesday 17<sup>th</sup> May 2017 – Annual Parish Council Meeting - Parish Hall at 7.00pm**

Rebecca Bissell, Parish Clerk



Firbanks, Lyonshall HR5 3LN.

Circulated and displayed on 12th April 2017

## Planning Report

### Planning Application recently received:

- 163736 – Lower Green Farm, Gorsty, Pembridge. HR6 9JG  
Proposed roofing of cattle yard, Including installation of gutters & downpipes 155m
- 171256 – Victoria Place, East Street HR6 9HB  
Tree works to mulberry, apple, group of hazels, group mixed natives now overgrown.
- 171239 – Kingspan Factory, Pembridge, HR6 9LA  
Removal of condition 7 of 153402/F regarding SUDS system
- 171203 – The Old Post Office – East Street, Pembridge, HR6 9HA  
Proposed double garage with storage over.
- 171106 – 2 East Street, Pembridge HR6 9HA  
Proposed replacement of night storage heaters with gas central heating including external flue.
- 171335 – Land adjacent The Old Stores, The Square, Pembridge HR6 9EA  
Erection of dwelling

### Recent Planning Applications recently considered awaiting determination:

- 170620 – Melvin House, Bearwood Lane, Pembridge HR6 9DZ  
Fell pine species and replace with silver birch.
- 170717 – St Mary's Church, Pembridge.  
Works to two yew trees.
- 170688 – East view, East street, Pembridge HR6 9HA.  
Fell Pollarded Willow.
- 170539 – Barn at Weston Court Farm, Pembridge  
Proposed conversion of redundant agricultural building to a dwelling  
*new legislation does not require comment*

### Planning Decisions made:

- 163651 – Land off Sandiford Ploc, Pembridge, Herefordshire.  
Proposed erection of 7 dwellings – **SUPPORT – APPROVED WITH CONDITIONS**
- 163146 - Land Adjacent to Luntley Cottage, Pembridge, HR6 9EH.  
Erection of an agricultural building for free range egg production, together with associated feed bins, hard standings, attenuation pond and access track. – **SUPPORT – APPROVED WITH CONDITIONS**

## Financial Report

Pembridge Parish Council have been selected as one of the random 5% random sample for an intermediate review for 2016/17 as part of the external audit process. All 2016/17 yearend account statements have been received. Yearend work has commenced for review and approval at the next meeting. The internal audit will also be completed. Bank reconciliation for March 2017 complete using VT cashbook. VAT Claim made to Jan 17 - end March 17 £429.67.

### Balances at end March 2016:

Current Account:	£23342.52
Tracker Account:	£ 5943.15
National Savings Account:	£11784.58

### Income since last meeting:

#### Requests for payment: Approval to be requested

Toilet Cleaner salary for April 2017 as previously agreed by Parish Council	
Clerk's salary for April 2017 as previously agreed by Parish Council	
NEST pension contribution as per agreed payment schedule	
Zen Internet – CP Panel annual to Mar 18(Paid)	£ 47.88 + VAT
Clerks Expenses – April	£ 97.72
Herefordshire Council trade waste bags	£ 62.50
Richard Mills – Lengthsman contract	£ 1464.00
West Midland Energy – Elec toilets Mar	£ TBC
Pembridge Parish Hall – Jan-Mar 2017	£ 60.00
Cleanmy Ltd – bin bags & soap toilets	£ 41.62 + VAT
HALC -RB Training Audit answers £ 30.00, 2017/18 subscription £550.21	£ 580.21 + VAT
Data Orchard – meeting charge	£ 127.20 + VAT

## Clerks Report

- Car park transfer documentation still ongoing with solicitors.
- Further correspondence forwarded to Herefordshire Council re Turnpike site, response received but no action to continue contact to try and resolve the litter situation.
- Attended Audit training & village green meeting at HALC
- Starting to prepare year end accounts and audit papers, VAT claim made.